

SharePoint Cascaded Lookup Installation Instruction

System Requirements

Microsoft Windows SharePoint Services v3 or Microsoft Office SharePoint Server 2007.

License Management

Click the link in Create Column page to visit Cascaded Lookup license management page.

Create Column: BugList

Use this page to add a column to this list.

Name and Type

Type a name for this column, and select the type of information you want to store in the column.

Column name:

The type of information in this column is:

- Single line of text
- Multiple lines of text
- Choice (menu to choose from)
- Number (1, 1.0, 100)
- Currency (\$, ¥, €)
- Date and Time
- Lookup (information already on this site)
- Yes/No (check box)
- Person or Group
- Hyperlink or Picture
- Calculated (calculation based on other columns)
- Discussion Column(recording discussion without creating new version)
- Discussion Field
- Cascaded Lookup (Information from all sites in the site collection)
- Cross-Site Lookup (Information from all sites in the site collection)
- ProjectReferenceNumber(only 3 characters)
- Business data

Additional Column Settings

Specify detailed options for the type of information you selected.

You are using a trial license for SharePoint Cascaded Lookup (30 days left), please click here to manage license

Description:

Require that this column contains information:

- Yes No

Get information in this site:

Get information from:

In this column:

- Allow multiple values

Filter column(from look-up list):

Parent column(from this list):

Convert:

- Convert to SharePoint Lookup type

SharePoint Cascaded Lookup License Management

License information and add new license

SharePoint Cascaded Lookup
Cascaded lookup information from other site, filtered by other column

License Information
Farm ID: {1c64b1bc-e9a4-44b4-a0a3-6924200f8d44}
Site Collection ID: ca135bdc-350c-4db7-89b3-88e36f29d1cd
Current amount of users in this site collection: 8
License status: **No Registration**
Add license(ASCII): [Click here to get license](#)

OK

After payment, send site collection ID to sales@sharepointboost.com to generate license code.

Enter the license code and click "OK".

SharePoint Cascaded Lookup License Management

License information and add new license

SharePoint Cascaded Lookup
Cascaded lookup information from other site, filtered by other column

License Information
Farm ID: {1c64b1bc-e9a4-44b4-a0a3-6924200f8d44}
Site Collection ID: ca135bdc-350c-4db7-89b3-88e36f29d1cd
Current amount of users in this site collection: 8
License status: **50**
Add license(ASCII): [Click here to get license](#)

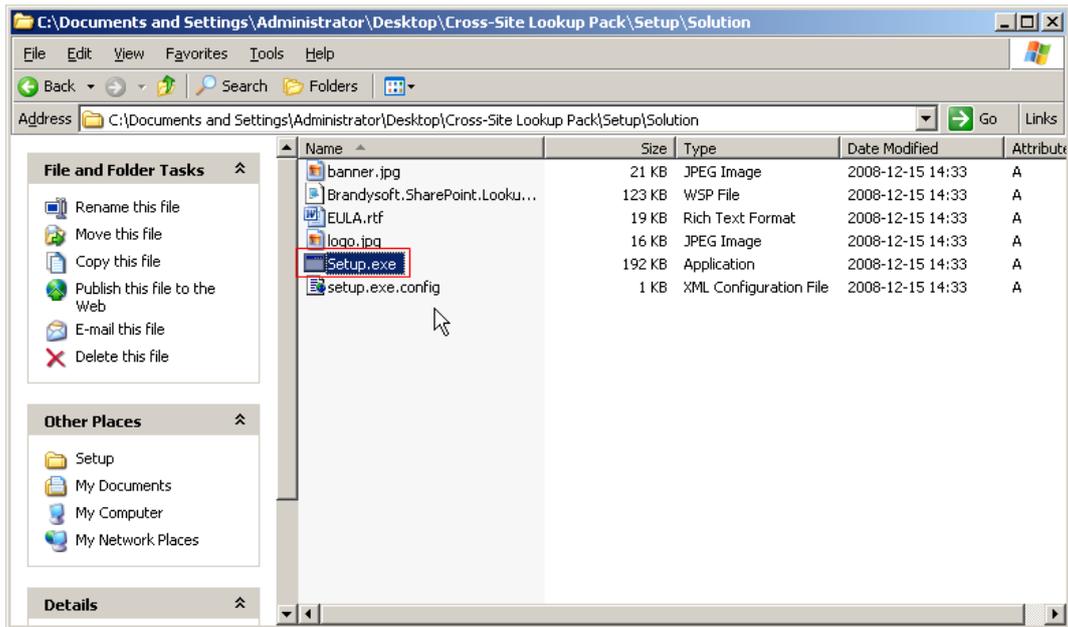
```
3b117a51-c840-46f5-ab0c-3247c2682e7ceAZAw0dPbjm1Kt+Z4dKM9C2ZjvlpF575kSRJNVibnI7rTVSkNPwRx4hQ+pIEB0IYcvbwoAwxzImnVVEu  
aRiMZxvvtMuLQcimAIutwvZgUuj3ud947ihDhXfVg2IsGZ1bS35JdKG+A/BIR+Zi/Hho/e1ECVfYBTYYonVuiDeyl3o=gZq  
Wc8QAZdKsCF5yT95JU4xTitCGsASC49en23eOx1eqIavstw8TenxIKg4vDEKv4RP1xDtprkRyQZ7c9mEmJ0wmRa9UI  
Wqldknpgy8bkt17rn4FpPPOfqsV7qjH/ramzWbuhjwg7UFF1w6hY+jPZDbtCSeemIGfk/v+XKmbzvgTt9s7Q4jhC7uzxj5  
+BohiutoAqwRraeg/s0LM1EG9fil3p9HKWhMIzMP9kiHjoEZ1z/QBEg8CLTgjFmpPxZPcnZFYy+bJRMplOe86ELSGh57w3z  
t1p0v8fBNgH9CSBQMR3mDWzFOc2AtiFw22tEOhkoqr721bVHZ79BkjcMvSrnrtTjCLR/6PCK3JRf86j0Dh/X+Na7NjFz+Z  
oQMSdouO01fP2nUij5PM1Gqb13XnY9T611Jo8ouO01fP2nUjTEPNDcNqnmNuxK3aZTd6+gmE6wMI3KxIDv7RPG0E1h6  
Yf/qIdS3dx/Kf8d+8nVINR1o/KEN/RIMX0/Am0yTCz1TC8F+71C2JgPtGIF32WFuxHnhr/orR3C83JqMAiweTSp10Cyutamt  
USvVlK9rYU6+EdwthYIsHD9bqKA8eKqsTgbMibNSGG5QJX5+98XoWRRowILdpXXrmXNxxiEm5mF5YFBeyR5uhgw59Ut5
```

You license has been validated, Please switch to previous page and Refresh(F5) it

OK

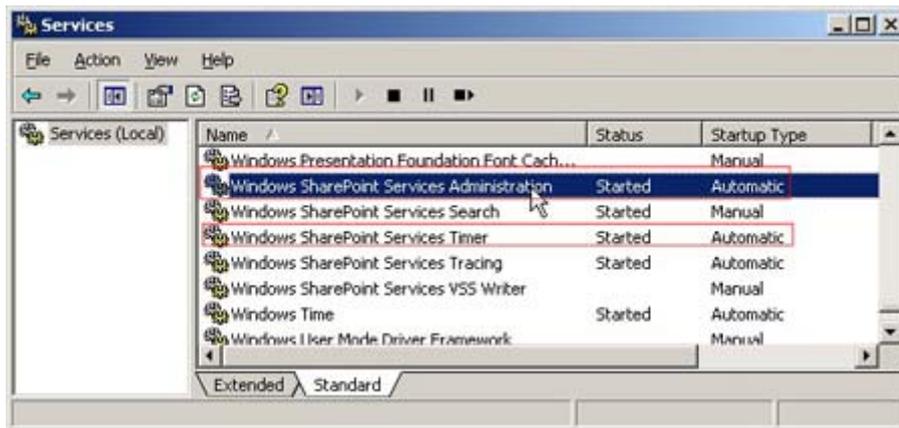
Install

Download SharePoint Cross-Site Lookup Pack install file from SharePointBoost website, release the file, and run "setup.exe".

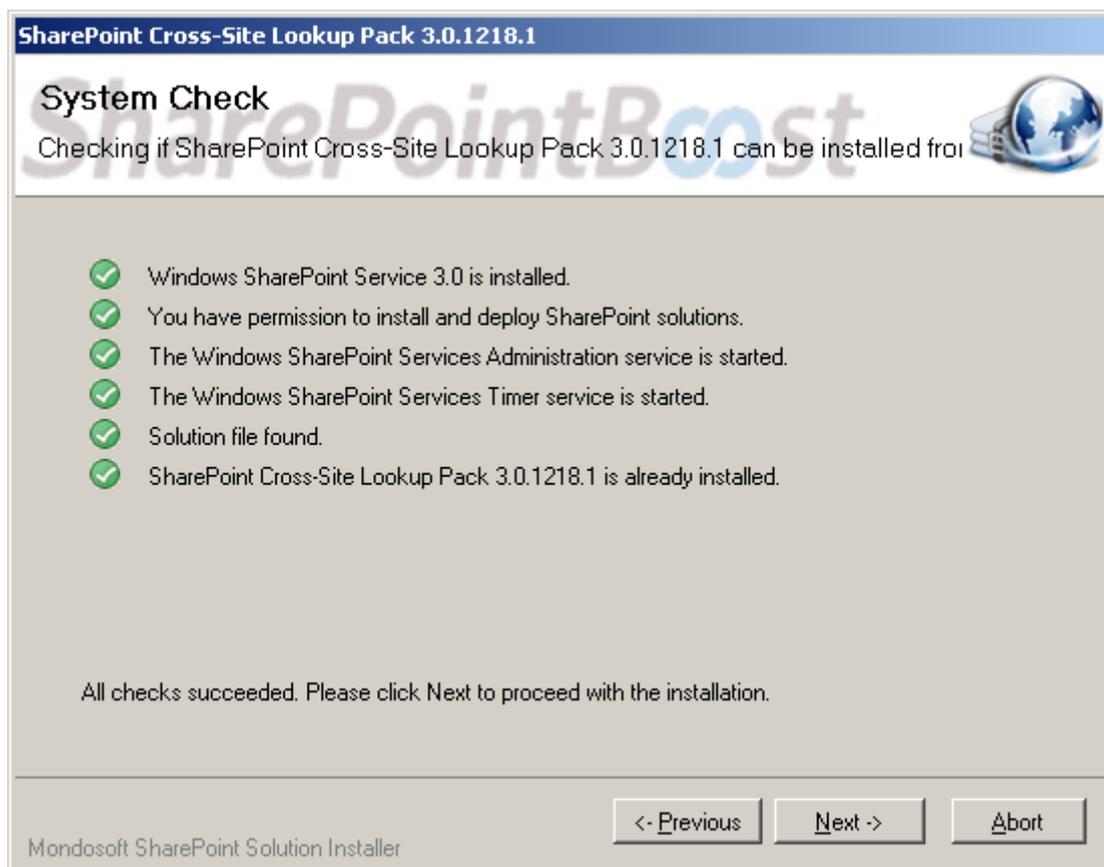


Note:

You must be the SharePoint Farm Administrator.



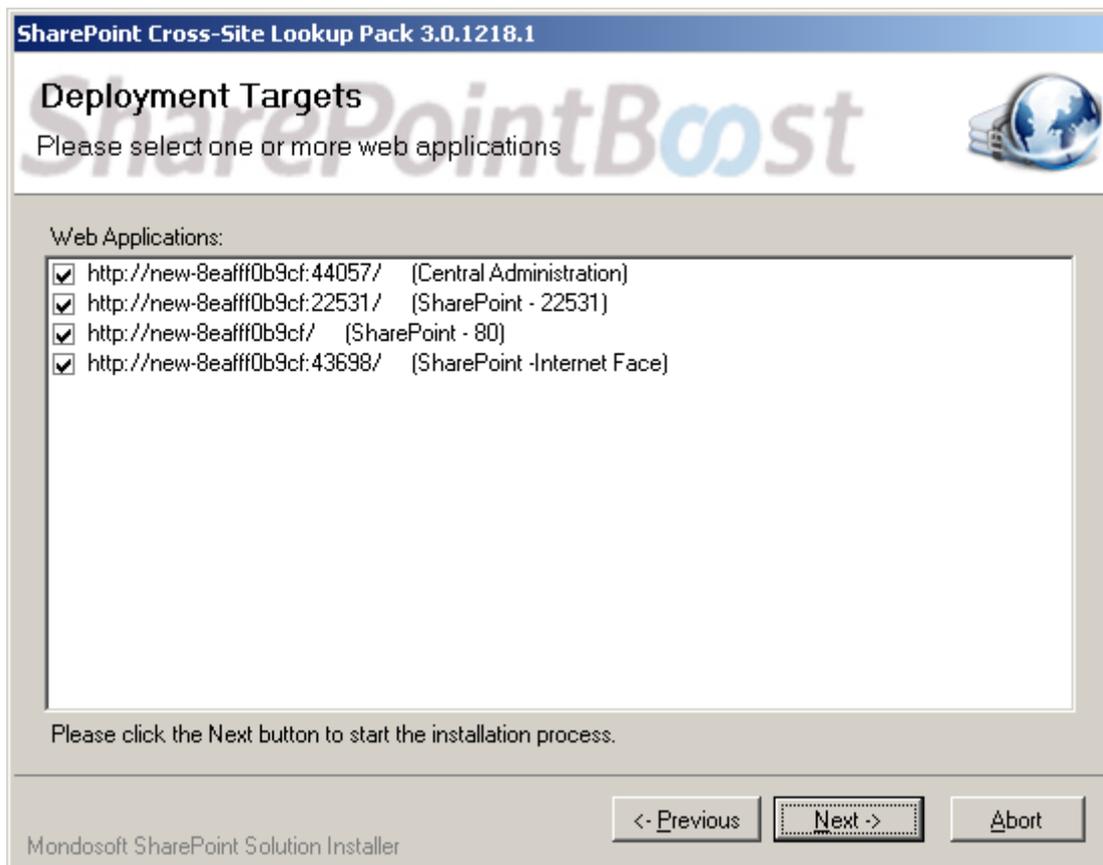
After system check is finished, click "Next".



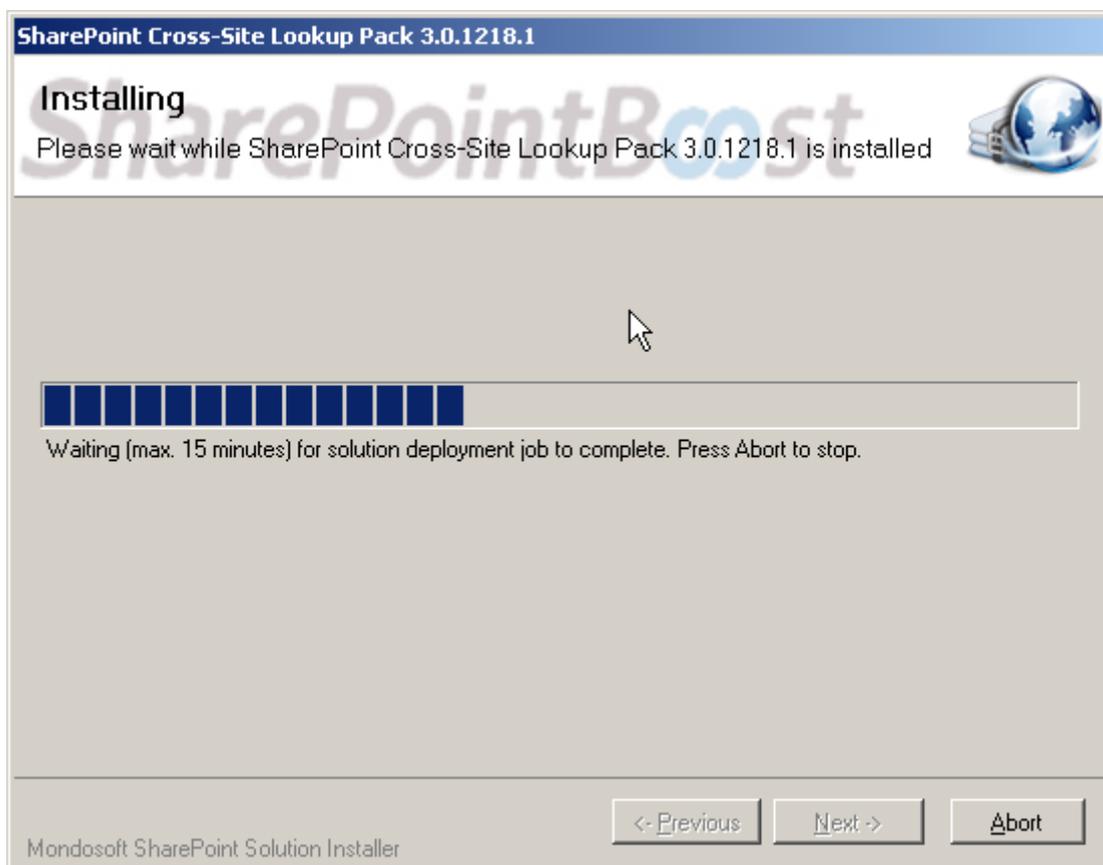
After reading License Agreement, click “accept” and go to next step.

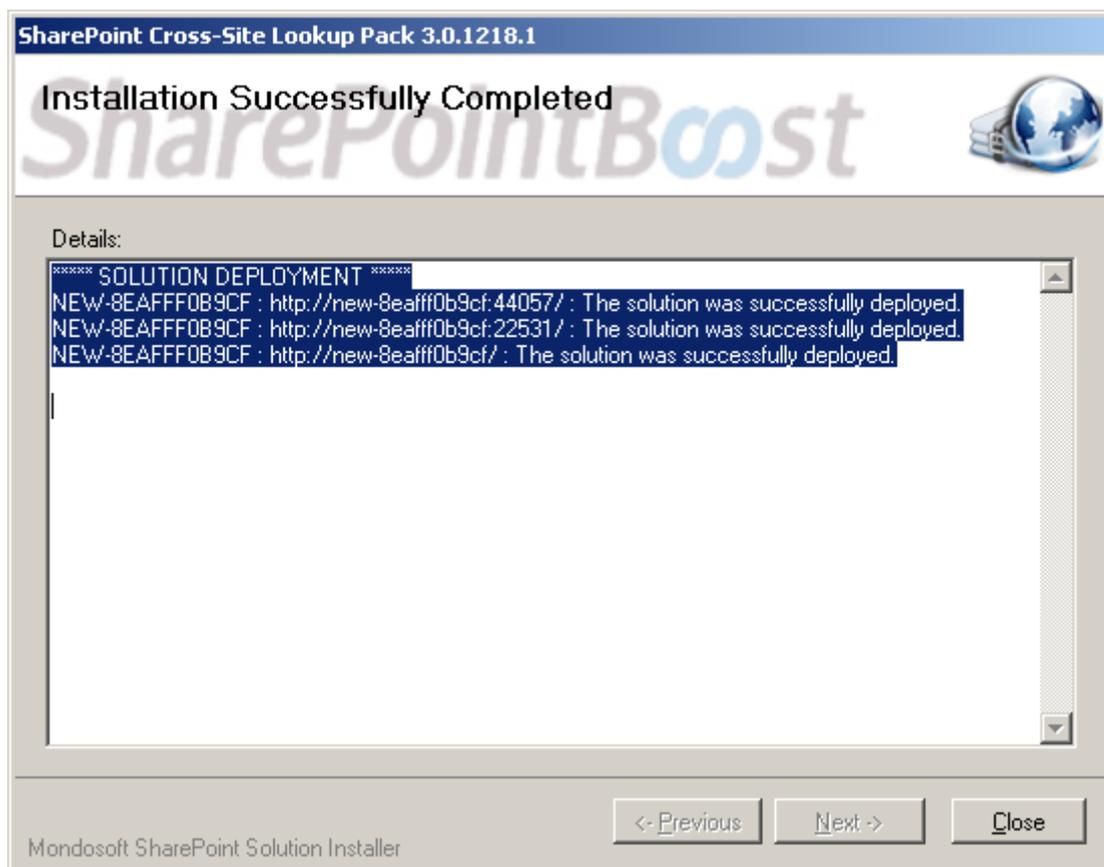


Select one or more web applications and click “Next”.

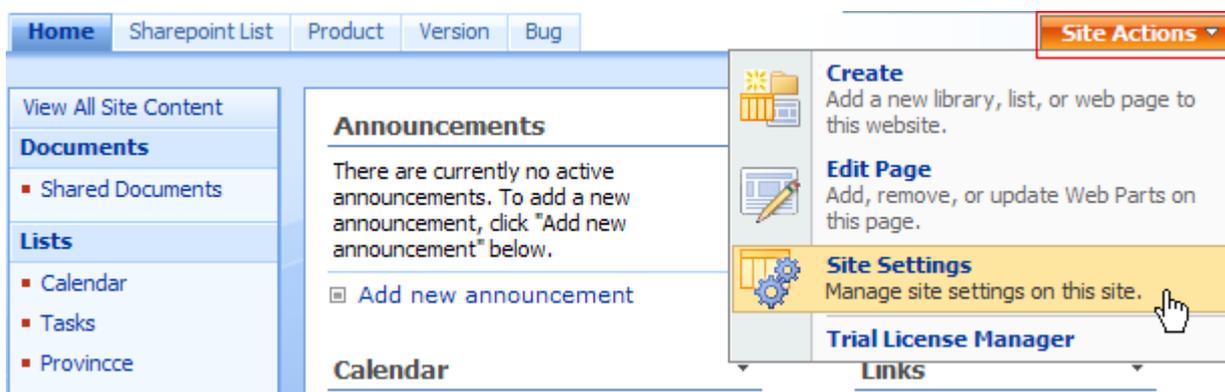


Wait for installing, click “Next” for more deployment details.





Click "Site Actions" menu in the root site of one site collection, then click "Site Settings".



Click "Site collection features" link in Site Settings page.

Site Settings

Site Information

Site URL: <http://new-8eaaff0b9cf:22531/sites/Sharepoint/>
Mobile Site URL: <http://new-8eaaff0b9cf:22531/sites/Sharepoint/m/>
Version: 12.0.0.6219

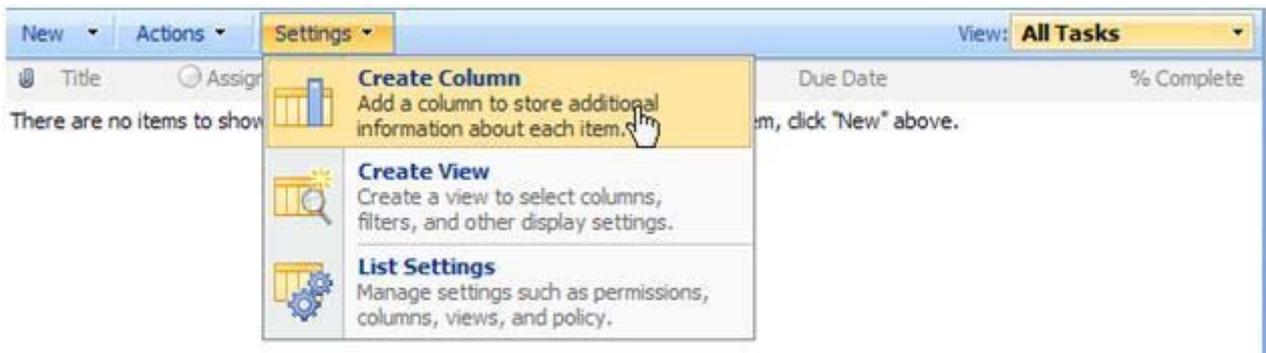
Users and Permissions	Look and Feel	Galleries	Site Administration	Site Collection Administration
<ul style="list-style-type: none">People and groupsSite collection administratorsAdvanced permissions	<ul style="list-style-type: none">Title, description, and iconTree viewSite themeTop link barQuick LaunchSave site as templateReset to site	<ul style="list-style-type: none">Master pagesSite content typesSite columnsSite templatesList templatesWeb PartsWorkflows	<ul style="list-style-type: none">Regional settingsSite libraries and listsSite usage reportsUser alertsRSSSearch visibilitySites and workspaces	<ul style="list-style-type: none">Search settingsSearch scopesSearch keywordsRecycle binSite directory settingsSite collection usage reportsSite collection featuresSite hierarchyPortal site connection

In SharePoint Site collection feature list, activate SharePoint Cascaded Lookup.

	SharePoint Alert Reminder Boost Send alert and reminder email according to custom conditions.	Activate	
	SharePoint Cascaded Lookup Cascaded lookup information from other site, filtered by other column	Deactivate	Active
	SharePoint Column/View Permission Assign read or write permissions to columns or views	Deactivate	Active

(Cascaded_feature_active.JPG)SharePoint Cascaded Lookup feature active

After installation, you can find Cascaded Lookup Column in Create Column page.



Name and Type

Type a name for this column, and select the type of information you want to store in the column.

Column name:

The type of information in this column is:

- Single line of text
- Multiple lines of text
- Choice (menu to choose from)
- Number (1, 1.0, 100)
- Currency (\$, ¥, €)
- Date and Time
- Lookup (information already on this site)
- Yes/No (check box)
- Person or Group
- Hyperlink or Picture
- Calculated (calculation based on other columns)
- Discussion Column (recording discussion without creating new version)
- Discussion Field
- Cascaded Lookup (Information from all sites in the site collection)
- Cross-Site Lookup (Information from all sites in the site collection)
- ProjectReferenceNumber (only 3 characters)
- Business data

Additional Column Settings

Specify detailed options for the type of information you selected.

You are using a trial license for SharePoint Cascaded Lookup (30 days left), please click [here](#) to manage license

Description:

Require that this column contains information:

- Yes No

Get information in this site:

Get information from:

In this column:

- Allow multiple values

Filter column (from look-up list):

Parent column (from this list):

Convert:

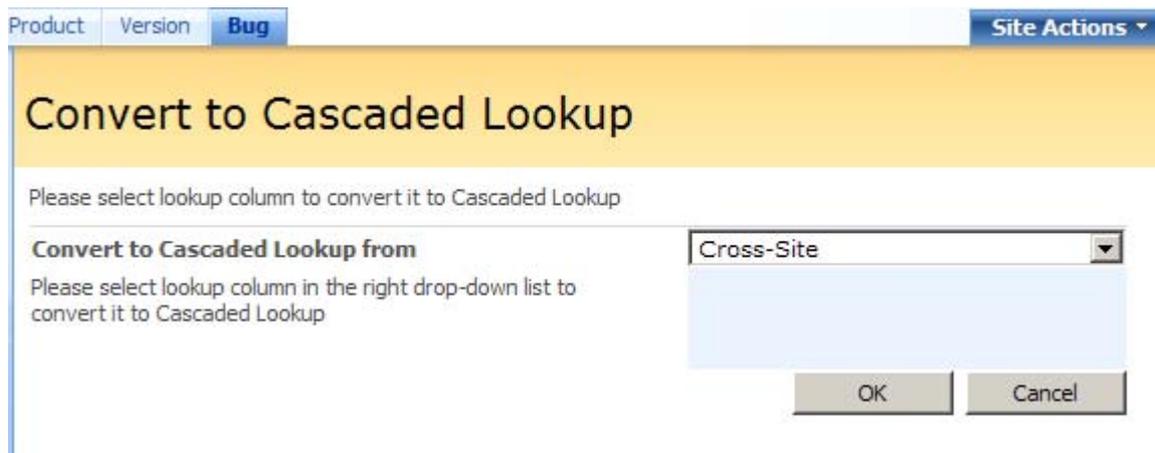
- Convert to SharePoint Lookup type

[Convert to Cascaded Lookup from...](#)

- Add to default view

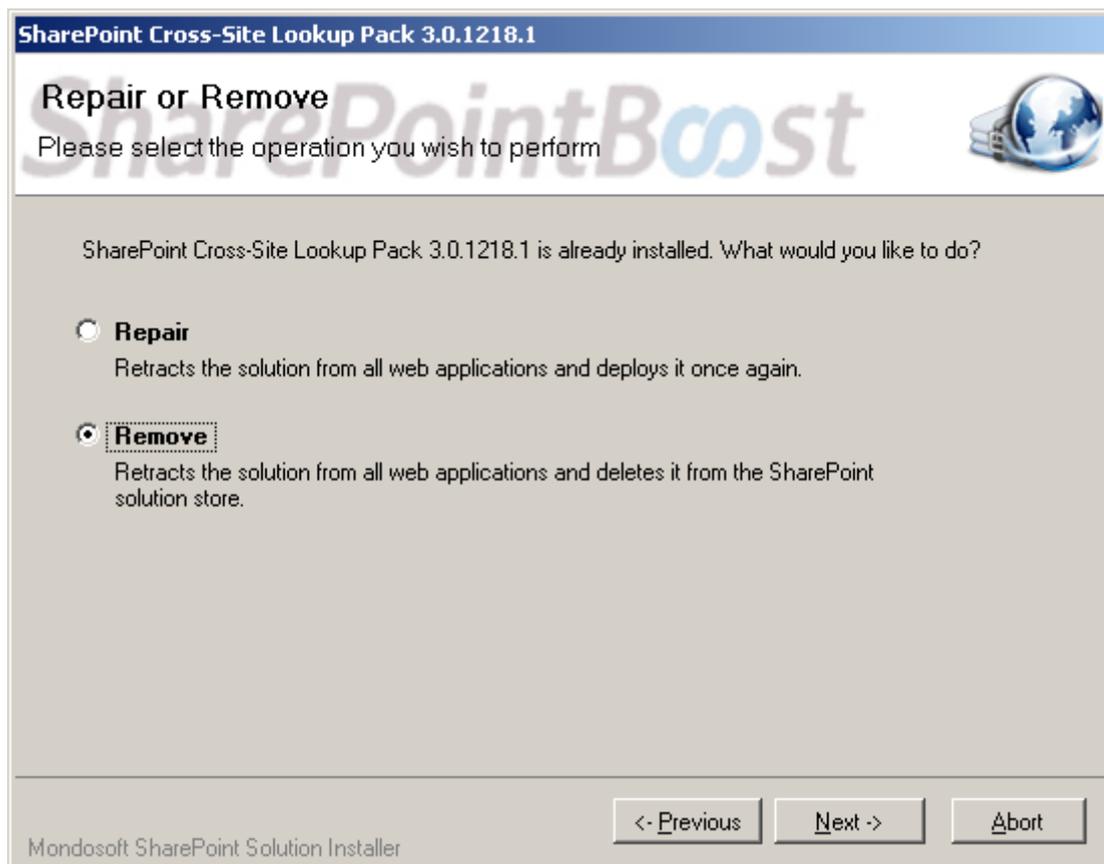
There are two ways to create a cascaded Lookup column. One is creating a new Cascaded Lookup Column directly, the other is clicking the “Convert to Cascaded Lookup from...” link to enter

“Convert to Cascaded Lookup” page, and then converting a SharePoint Lookup type to Cascaded Lookup type.



Uninstall

Run “setup.exe” again. (If your install file has been deleted, you can download it from <http://www.sharepointboost.com>). In the Repair and Remove page, select the Remove radio button and click “Next”, the Column Permission Boost will be uninstalled.

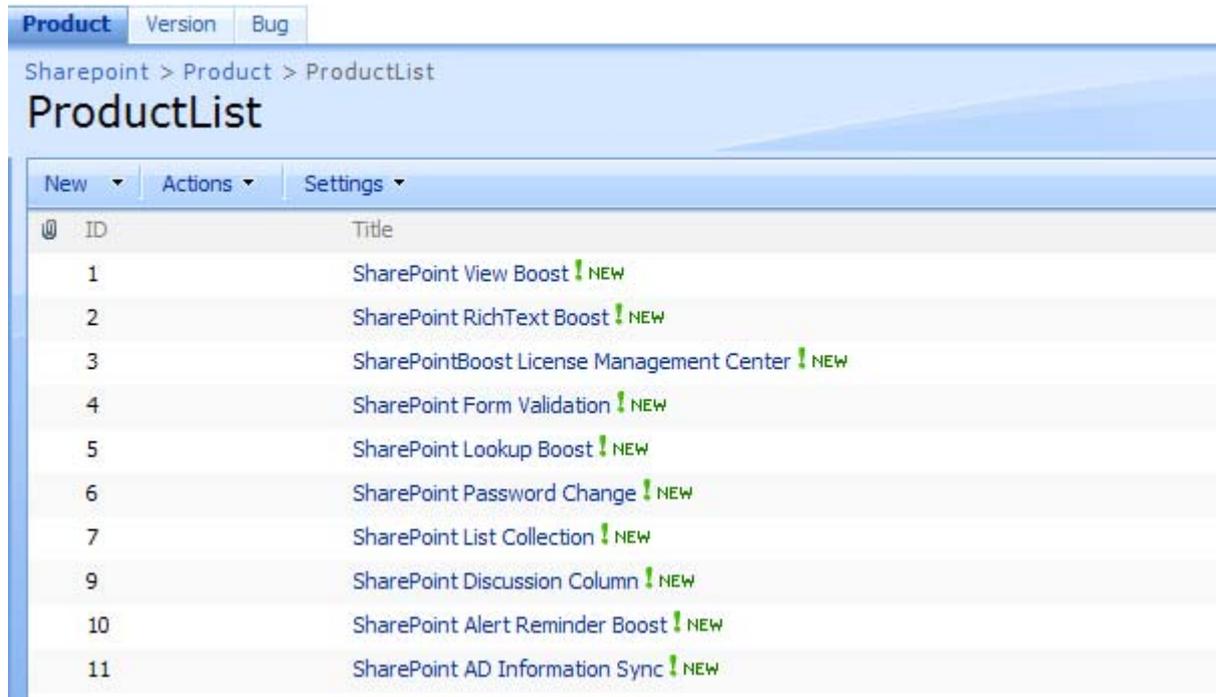


SharePoint Cascaded Lookup Tutorial

The following is a typical example of how to use SharePoint Cascaded Lookup.

Firstly, cross-site Lookup function

Two lists have been built in two sites respectively. One is "ProductList" in Product Site, and the other is "VersionList" in Version Site.



The screenshot shows the SharePoint interface for the 'ProductList' list in the 'Product' site. The breadcrumb path is 'Sharepoint > Product > ProductList'. The list has 11 items, each with an ID and a title. Each title is followed by a green exclamation mark and the word 'NEW'.

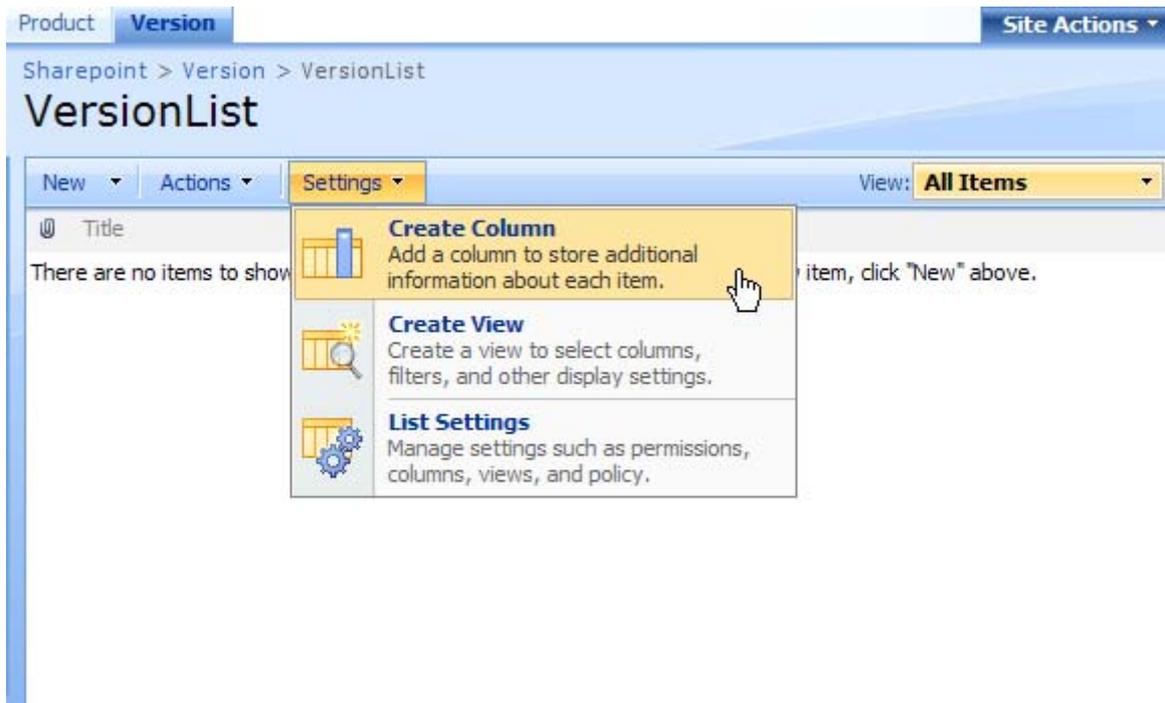
ID	Title
1	SharePoint View Boost ! NEW
2	SharePoint RichText Boost ! NEW
3	SharePointBoost License Management Center ! NEW
4	SharePoint Form Validation ! NEW
5	SharePoint Lookup Boost ! NEW
6	SharePoint Password Change ! NEW
7	SharePoint List Collection ! NEW
9	SharePoint Discussion Column ! NEW
10	SharePoint Alert Reminder Boost ! NEW
11	SharePoint AD Information Sync ! NEW



The screenshot shows the SharePoint interface for the 'VersionList' list in the 'Version' site. The breadcrumb path is 'Sharepoint > Version > VersionList'. The list is currently empty, displaying a message: 'There are no items to show in this view of the "VersionList" list. To create a new item, click "New" above.' The view is set to 'All Items'.

Title
There are no items to show in this view of the "VersionList" list. To create a new item, click "New" above.

Create a new column in VersionList.



On "Create Column" page, choose "Cascaded Lookup" column type and get information from ProductList in the Product Site:

Name and Type

Type a name for this column, and select the type of information you want to store in the column.

Column name:

ProductName

The type of information in this column is:

- Single line of text
- Multiple lines of text
- Choice (menu to choose from)
- Number (1, 1.0, 100)
- Currency (\$, ¥, €)
- Date and Time
- Lookup (information already on this site)
- Yes/No (check box)
- Person or Group
- Hyperlink or Picture
- Calculated (calculation based on other columns)
- Discussion Column(recording discussion without creating new version)
- Discussion Field
- Cascaded Lookup (Information from all sites in the site collection)
- Cross-Site Lookup (Information from all sites in the site collection)
- ProjectReferenceNumber(only 3 characters)
- Business data

Additional Column Settings

Specify detailed options for the type of information you selected.

Description:

Require that this column contains information:

- Yes No

Get information in this site:

Product

Get information from:

ProductList

In this column:

Title

- Allow multiple values

Filter column(from look-up list):

(None)

Parent column(from this list):

(None)

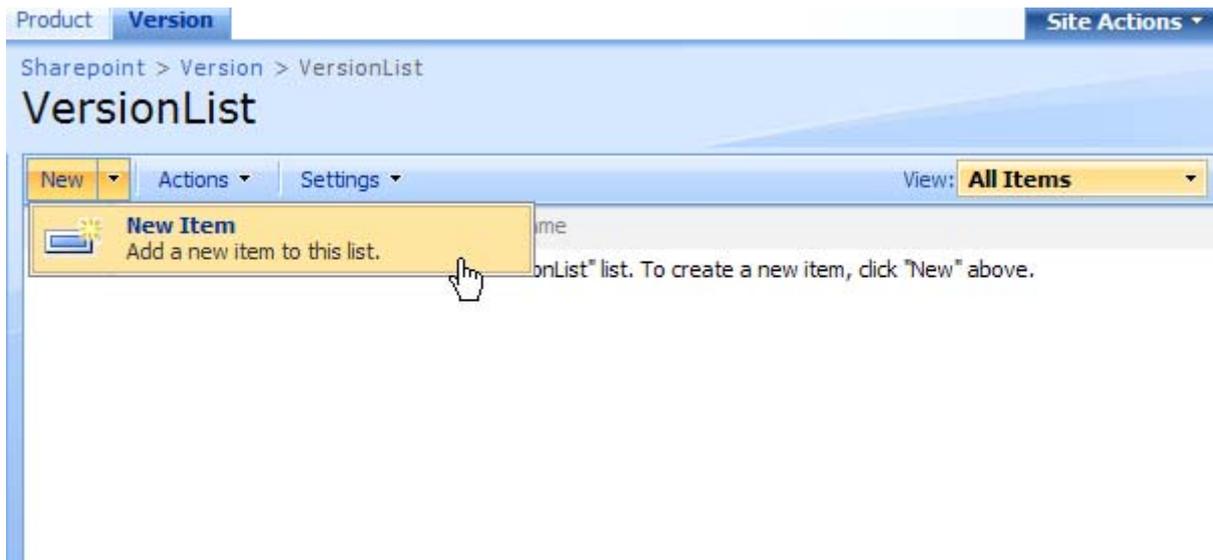
Convert:

- Convert to SharePoint Lookup type

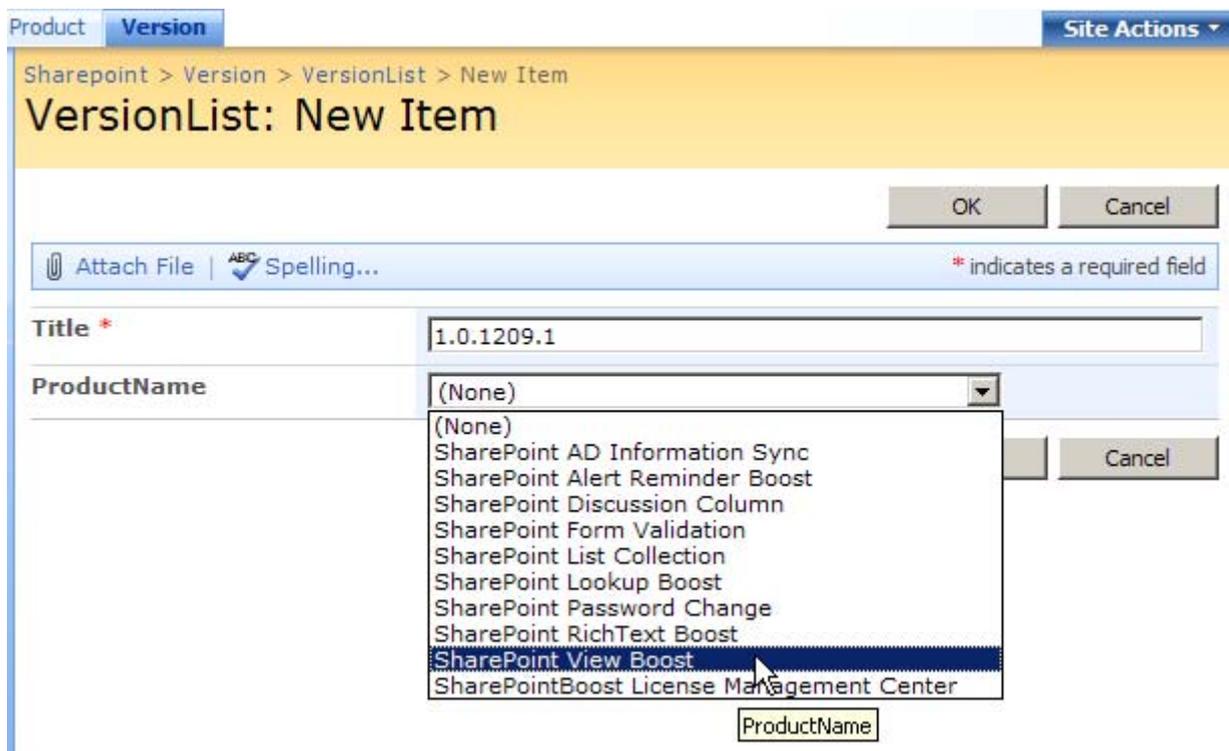
[Convert to Cascaded Lookup from...](#)

- Add to default view

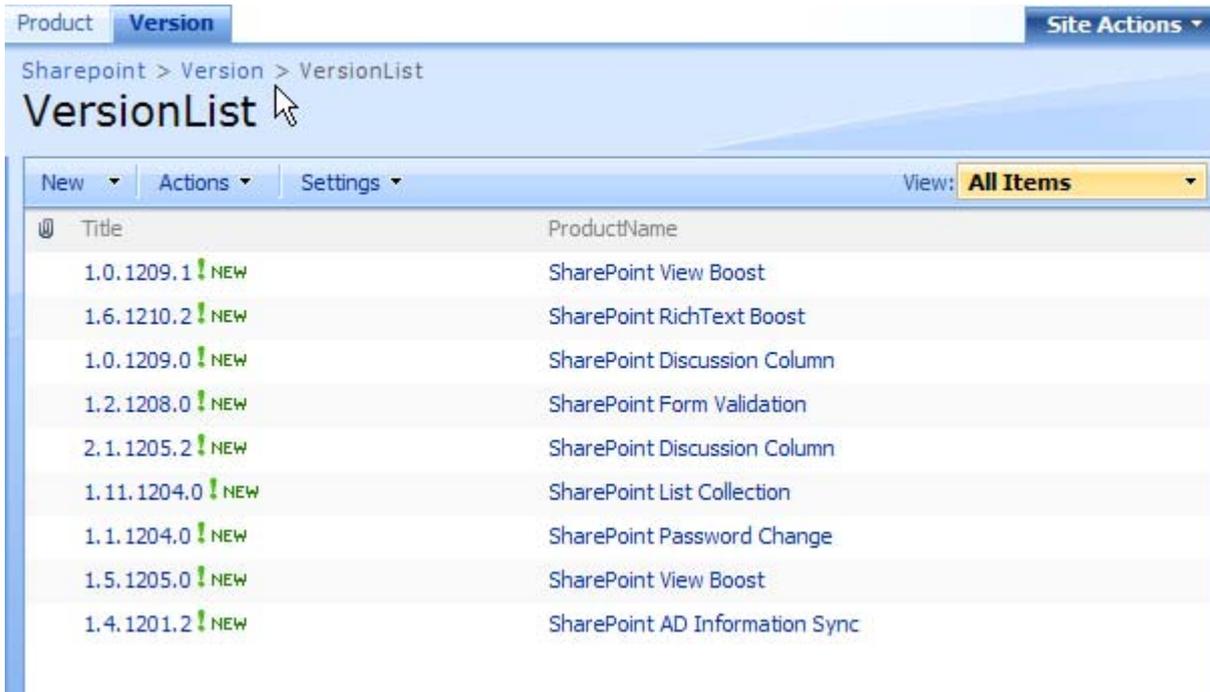
Create a new item in "VersionList" and select "ProductName" for the item.



(此图添加) (Create_item_in_VersionList.JPG) Create a new item in VersionList list

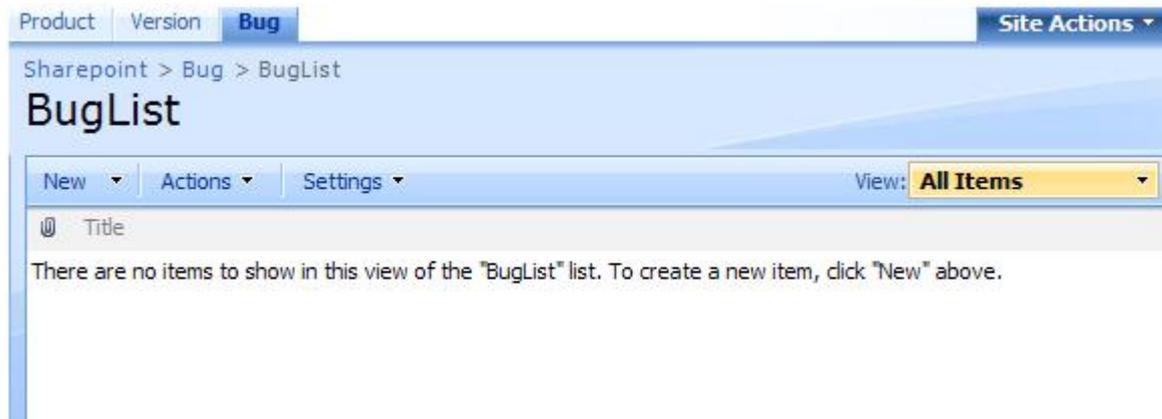


You can create items in VersionList and select "ProductName".



Secondly, filter column function

Create a new site named “Bug”, and create a new List named “BugList”.



In “BugList”, create two new Cascaded Lookup columns, “PName” and “PVersion” in the same way. “PName” column looks up information from ProductList in Product site, and “PVersion” column looks up from VersionList in Version site.

Columns	
A column stores information about each item in the list. The following columns are currently available in this list:	
Column (click to edit)	Type
Title	Single line of text
PName	Cascaded Lookup
PVersion	Cascaded Lookup
Created By	Person or Group
Modified By	Person or Group

Edit the column “PVersion”, and choose “ProductName” as the Filter column, which gets information from ProductVersion list.

Sharepoint > Bug > BugList > Settings > Edit Column

Change Column: BugList

Use this page to edit a column of this list.

Name and Type Type a name for this column.	Column name: <input type="text" value="PVersion"/> The type of information in this column is: Cascaded Lookup
Additional Column Settings Specify detailed options for the type of information you selected.	Description: <input type="text"/> Require that this column contains information: <input type="radio"/> Yes <input checked="" type="radio"/> No Get information in this site: Version Get information from: VersionList In this column: <input type="text" value="Title"/> <input type="checkbox"/> Allow multiple values Filter column(from look-up list): <input type="text" value="ProductName"/> Parent column(from this list): <input type="text" value="(None)"/> Convert: <input type="checkbox"/> Convert to SharePoint Lookup type

Create a new item in BugList, select “ProductName” to filter “PVersion”.

BugList: New Item

OK Cancel

Attach File | Spelling... * indicates a required field

Title *	<input type="text" value="No icon"/>
PName	<input type="text" value="SharePoint Discussion Column"/>
PVersion	<div style="border: 1px solid red; padding: 2px;">Please select ProductName to filter items:</div> <input type="text" value="SharePoint Discussion Column"/> <input type="text" value="(None)"/> <input type="text" value="(None)"/> <input type="text" value="1.0.1209.0"/> <input type="text" value="2.1.1205.2"/>

OK Cancel

PVersion

Thirdly, cascaded lookup function

Edit the column "PtVersion" again, and choose "PName" as the Parent column, which gets information from BugList.

Change Column: BugList

Use this page to edit a column of this list.

Name and Type

Type a name for this column.

Column name:

PVersion

The type of information in this column is:

Cascaded Lookup

Additional Column Settings

Specify detailed options for the type of information you selected.

Description:

Require that this column contains information:

Yes No

Get information in this site:

Version

Get information from:

VersionList

In this column:

Title

Allow multiple values

Filter column(from look-up list):

ProductName

Parent column(from this list):

PName

Convert:

Convert to SharePoint Lookup type

Create another item in BugList, select "PName", the "PVersion" will only show the options related to the "PName".

Sharepoint > Bug > BugList > New Item

BugList: New Item

OK Cancel

Attach File | Spelling... * indicates a required field

Title *	No feature icon
PName	SharePoint Discussion Column
PVersion	(None)

OK Cancel

(None)
1.0.1209.0
2.1.1205.2

PVersion

Only show options related to SharePoint Discussion Column

Fourthly, multiple values function

Enter the “Change Column” page to set the “PVersion” column to a multiple values.

Change Column: BugList

Use this page to edit a column of this list.

Name and Type

Type a name for this column.

Column name:

PVersion

The type of information in this column is:

Cascaded Lookup

Additional Column Settings

Specify detailed options for the type of information you selected.

Description:

Require that this column contains information:

Yes No

Get information in this site:

Version

Get information from:

VersionList

In this column:

Title

Allow multiple values

Filter column(from look-up list):

ProductName

Parent column(from this list):

PName

Convert:

Convert to SharePoint Lookup type

Multi-value choices of “PVersion” can also be filtered by “ProductName”.

Sharepoint > Bug > BugList > No feature icon > Edit Item

BugList: No feature icon

OK Cancel

Attach File | Delete Item | Spelling... * indicates a required field

Title * No feature icon

PName SharePoint Discussion Column

PVersion

1.0.1209.0
2.1.1205.2

Add >

< Remove

Created at 12/23/2008 3:50 PM by NEW-8EAFFF0B9CF\Administrator
Last modified at 12/23/2008 3:50 PM by NEW-8EAFFF0B9CF\Administrator

OK Cancel

Fifthly, convert function

Convert Cascaded Lookup column to SharePoint Lookup type

Enter “Change Column” page, and convert a Cascaded Lookup to the SharePoint Lookup type.

Change Column: BugList

Use this page to edit a column of this list.

Name and Type

Type a name for this column.

Column name:

PVersion

The type of information in this column is:

Cascaded Lookup

Additional Column Settings

Description:

Windows Internet Explorer



Are you sure to convert this column to SharePoint Lookup type? If continue, you will lose certain functions of Cascaded Lookup.

OK

Cancel

Get information from:

VersionList

In this column:

Title

Allow multiple values

Filter column(from look-up list):

ProductName

Parent column(from this list):

PName

Convert:

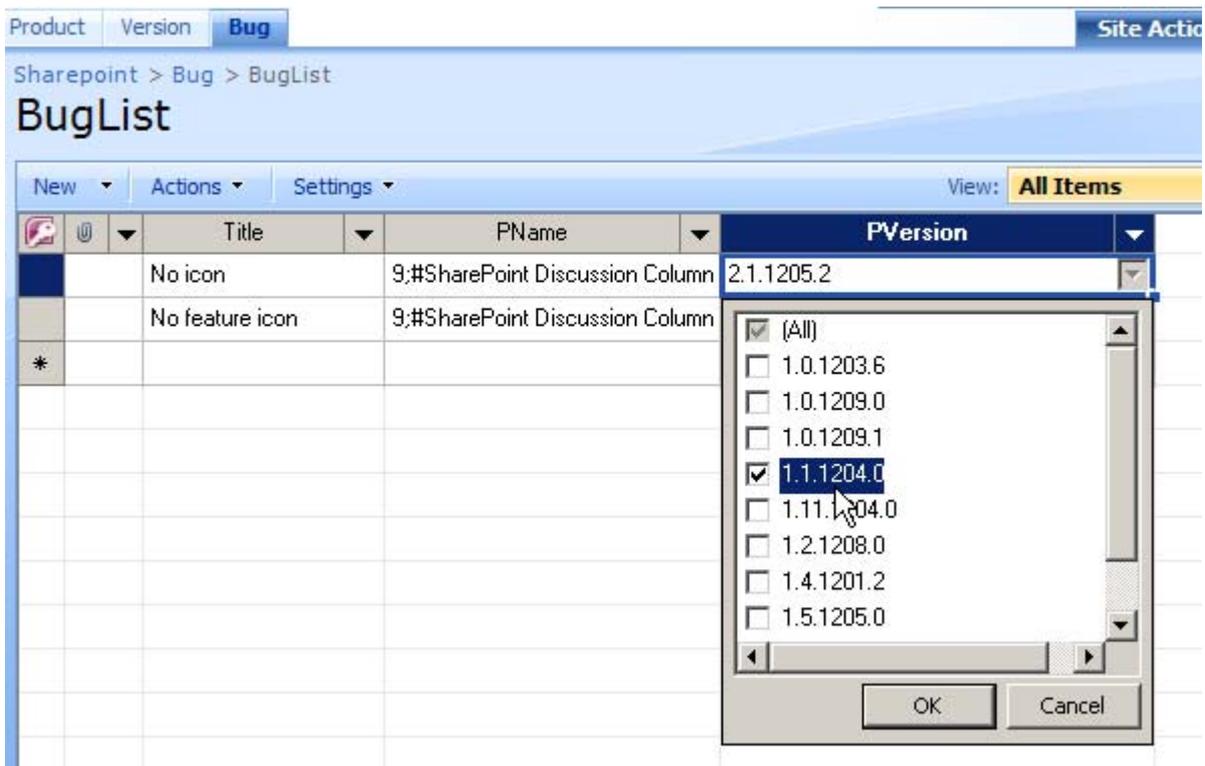
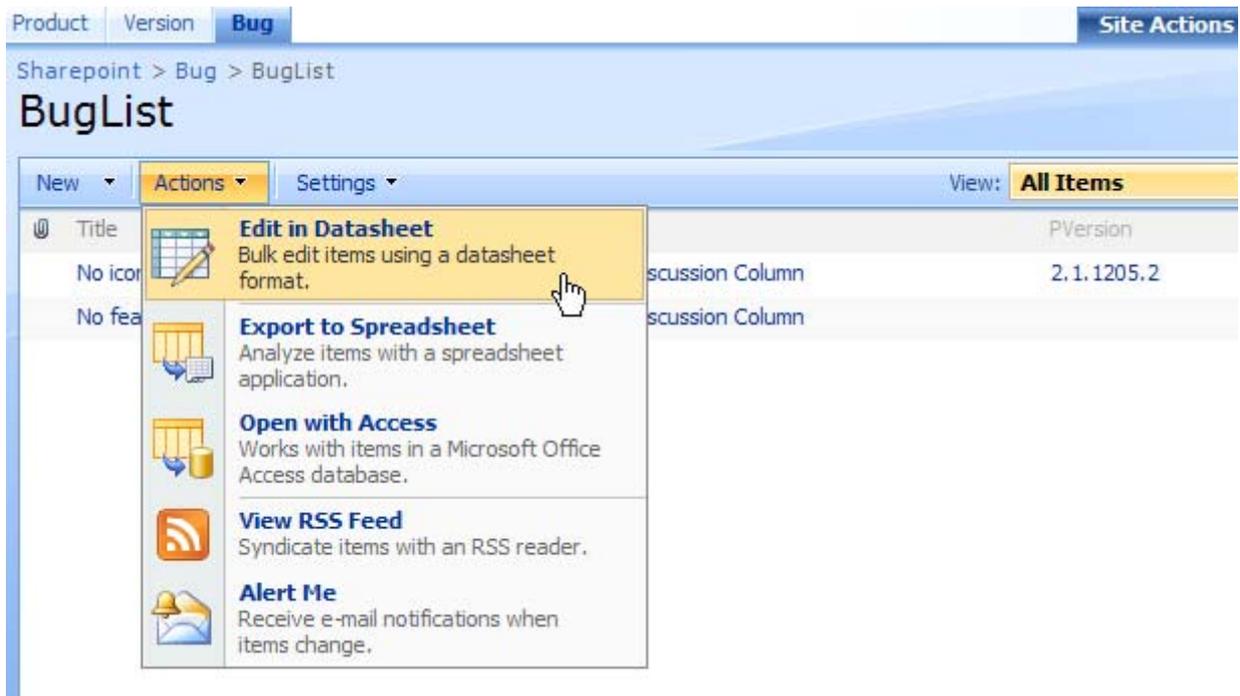
Convert to SharePoint Lookup type

Columns

A column stores information about each item in the list. The following columns are currently available in this list:

Column (click to edit)	Type	Required
Title	Single line of text	✓
PName	Cascaded Lookup	
PVersion	Lookup	
Created By	Person or Group	
Modified By	Person or Group	

Then you can edit BugList in Datasheet.



Convert SharePoint Lookup type to Cascaded Lookup type

Enter Create Column page. Choose the Cascaded Lookup in the radio button. Then click the “Convert to Cascaded Lookup from...” link below to enter “Convert to Cascaded Lookup” page.

Name and Type

Type a name for this column, and select the type of information you want to store in the column.

Column name:

The type of information in this column is:

- Single line of text
- Multiple lines of text
- Choice (menu to choose from)
- Number (1, 1.0, 100)
- Currency (\$, ¥, €)
- Date and Time
- Lookup (information already on this site)
- Yes/No (check box)
- Person or Group
- Hyperlink or Picture
- Calculated (calculation based on other columns)
- Discussion Column(recording discussion without creating new version)
- Discussion Field
- Cascaded Lookup (Information from all sites in the site collection)
- Cross-Site Lookup (Information from all sites in the site collection)
- ProjectReferenceNumber(only 3 characters)
- Business data

Additional Column Settings

Specify detailed options for the type of information you selected.

Description:

Require that this column contains information:

- Yes No

Get information in this site:

Get information from:

In this column:

- Allow multiple values

Filter column(from look-up list):

Parent column(from this list):

Convert:

- Convert to SharePoint Lookup type

[Convert to Cascaded Lookup from...](#)

- Add to default view

Convert from existed lookup column to cascaded lookup

Convert to Cascaded Lookup

Please select lookup column to convert it to Cascaded Lookup

Convert to Cascaded Lookup from

Please select lookup column in the right drop-down list to convert it to Cascaded Lookup

ProductVersion

OK Cancel

Columns

A column stores information about each item in the list. The following columns are currently available in this list:

Column (click to edit)	Type	Required
Title	Single line of text	✓
ProductName	Cascaded Lookup	
ProductVersion	Cascaded Lookup	
Created By	Person or Group	
Modified By	Person or Group	